



JOB DESCRIPTION: AVIATION OPERATIONS SAFETY SPECIALIST

Position

Reporting to the Executive Director, this individual works with air carriers to guide them through designing and implementing aviation safety management programs in accordance with Medallion standards under the Shield Program®.

This specialist must have a broad working knowledge of part 121 and part 135 aviation practices and the general principles of aviation safety management system, a working knowledge of the FARs and good customer relation skills. The position is based in Alaska and requires some travel.

The ideal candidate will also serve as the backup ASAP Facilitator. We manage all of the administrative aspects of the ASAP MOU with over 20 carriers.

Applicants with previous part 119 credentials or recent FAA ASI background are strongly encouraged to apply

Duties

Guide development of documentation to support Medallion Shield programs
Perform on-site visits to ensure basic compliance with an aviation operator's Medallion safety programs
Interface with Medallion staff and Auditors on progress of programs and deficiencies
Work with Medallion Auditors and operators to develop corrective action plans
Develop and conduct classroom training in support of the Shield program
Keep Medallion database up to date with customer information
Other duties as assigned to support other Medallion programs and initiatives
Job is Full-time

Qualifications

10 Year Aviation preferred
5 years' experience in aviation safety
Understand and apply general principles of aviation safety management systems
Must have excellent communication skills and be able to interact with a wide variety of people
Have good computer skills
Must have no travel restrictions
Able to work with minimal supervision
Must be able to lead people and accept responsibility
Knowledge and understanding of the Federal Aviation Regulations
Experience working with certificated aviation businesses
Familiarity with Medallion Shield Program a plus
Working knowledge of Safety Management System concepts
Class Room Training as an Instructor

Medallion is proud to be an Equal Opportunity Employer.

Contact – info@medallionfoundation.org